



Union Preparatory School

Term 2 Staff Planner

APRIL

Week 1

WED	8	SCHOOL TIMES: Gr 1 & 2: 8h00 - 13h00 Gr 3 & 4: 8h00 - 13h30 Extra-Murals begin	Ilze
FRI	10	Summer Sports Awards 11h00 UPS Dome Staff Meeting @13h45 Foundation Phase Meeting	
SAT	11	Rugby & Hockey vs Sunridge (H) Chess Trials (H)	

Week 2

MON	13	SCHOOL TIMES: Gr 1 & 2: 8h00 - 13h30 Gr 3 & 4: 8h00 - 14h00 Parent Evening 17h30 QMS: Pre-Appraisal discussion FP: Maths Pre-Moderation	Katie
TUES	14	Grade 1 : File check	
WED	15	Grade 2 : File check	
THU	16	Grade 3 : File check	
FRI	17	Grade 4 : File check	
SAT	18	Rugby & Hockey vs Aliwal North (H)	

Week 3

MON	20	SCHOOL TIMES: Gr 1 & 2 8h00 - 13h30 Gr 3 & 4: 8h00 - 14h00 Formal QMS class visits start	Chanzelle
WED	22	Rugby /Hockey vs Kroonvale	
FRI	24	First Pre-Moderation Gr 1-4	
Sat	25	Chess Trials (H)	

Week 4

MON	27	Freedom day	Charné
TUE	28	SCHOOL TIMES: Gr 1 & 2: 8h00 - 13h00 Gr 3 & 4: 8h00 - 13h30 QMS: Post-Appraisal discussion	
WED	29	Rugby/Hockey vs Ryneveld (H) Evening concert practice	
FRI	1	Workers Day	

MAY

Week 5

MON	4	FP Book Moderation starts (Eng+ Math) Concert Practice Whole school: 13:00 - 14:30	Merisha
TUE	5	Concert Practice Whole school: 13:00 - 14:30	
WED	6	Rugby vs Karel Theron (A)	
THU	7	Concert Practice Whole school: 13:00 - 14:30	
FRI	8	Collegiate Derby Dress Rehearsal(12h00 - 13h30) Final Pre-moderation Gr 1-4	
SAT	9	Rugby vs Oakwood (H), Rugby vs Muir (A) Hockey vs Collegiate (H)	

MAY

Week 6

MON	11	Grandparents Concert (10:30) & Tea (12:00) School ends at 13:00 for all.	Jamie
TUE	12	FP Book Moderation starts (Afr + LS)	
WED	13	Concert: Around the World in 80 days	
THU	14	Concert: Around the World in 80 days School Times: Gr 1 & 2: 08:00 - 13:00 Gr 3 & 4: 08:00 - 13:30	
FRI	15	Concert: Around the World in 80 days School Times: Gr 1 & 2: 08:00 - 13:00 Gr 3 & 4: 08:00 - 13:30	
SAT	16	Rugby vs Kirkwood (H)	

Week 7

TUE	19	Auditory Tests start	Gweny
WED	20	Rugby vs Narsingstraat (H)	
SAT	23	Rugby & Hockey vs Herbert Hurd (A)	

Week 8

MON	25	QMS: Sign Appraisal Form	Marcell
WED	27	Rugby/Hockey vs Graaff-Reinet Primary (H) Grade 1-3 assessments start	
THU	28	Grade 1-3 assessments	
FRI	29	Grade 1-3 assessments Slipper day Tennis vs DSG (H)	
SAT	30	Hockey vs DSG (H)	

JUNE

Week 9

MON	1	Grade 1 - 4 assessments	Judy
TUE	2		
WED	3		
THU	4		
FRI	5		
SAT	6	Hockey vs Balmoral (H) Rugby vs Queens (H)	

Week 10

MON	8	Grade 1 - 4 assessments	Moyra
TUE	9		
WED	10		
THU	11	Post Moderation starts	
SAT	13	Chess Graaff-Reinet Open (H)	

Week 11

MON	15	Public Holiday	Bronwynne
TUE	16	Youth day	
THU	18	Submission of marks for SaSams	
FRI	19	Mandela Day Civvies	
SAT	20	Rugby vs Graeme (A)	

Week 12

MON	22	Report comments to sec.	Robyn
TUE	23	Reports to FP head/Principal	
WED	24	Assessment Committee Meeting	
THU	25	Reports collection	
FRI	26	SCHOOL CLOSSES	



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WED	22	Rugby /Hockey vs Kroonvale
Sat	25	Chess Trials (H)

Week 4

MON	27	Freedom day
TUE	28	SCHOOL TIMES : Gr 1 & 2: 8h00 - 13h00 Gr 3 & 4: 8h00 - 13h30
WED	29	Rugby/Hockey vs Ryneveld (H) Evening concert practice (Main Characters only)
FRI	1	Workers Day

MAY

Week 5

MON	4	Concert Practice Whole school 13:00 - 14:30 Evening Concert Practice (Backup date)
TUE	5	Concert Practice Whole school 13:00 - 14:30
WED	6	Rugby vs Karel Theron (A)
THU	7	Concert Practice Whole school 13:00 - 14:30
FRI	8	Collegiate Derby Dress Rehearsal 12h00 - 13h30
SAT	9	Rugby vs Oakwood (H) Rugby vs Muir (A) Hockey vs Collegiate (H)

MAY

Week 6

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Week 7



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WED	20	Rugby vs Narsingstraat (H)
SAT	23	Rugby & Hockey vs Herbert Hurd (A)

Week 8



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THU	28	Grade 1-3 assessments
FRI	29	Grade 1-3 assessments Slipper day Tennis vs DSG (H)
SAT	30	Hockey vs DSG (H)

JUNE

Week 9

MON	1	 Grade 1 - 4 assessments 
TUE	2	
WED	3	
THU	4	
FRI	5	
SAT	6	Hockey vs Balmoral (H) Rugby vs Queens (H)

Week 10

MON	8	 Grade 1 - 4 assessments 
TUE	9	
WED	10	
SAT	13	

Week 11

MON	15	Public Holiday
TUE	16	Youth day
FRI	19	Mandela Day Civvies
SAT	20	Rugby vs Graeme (A)

Week 12

THU	25	Reports collection
FRI	26	SCHOOL CLOSSES

WINTER SCHOOL TIMES - 2026

	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade4</u>
Monday	08h00 - 13h30	08h00 - 13h30	08h00 - 14h00	08h00 - 14h00
Tuesday	07h05 - 13h00	07h05 - 13h00	07h05 - 13h30	07h05 - 13h30
Wednesday	07h05 - 13h00	07h05 - 13h00	07h05 - 13h30	07h05 - 13h30
Thursday	07h05 - 13h00	07h05 - 13h00	07h05- 13h30	07h05- 13h30
Friday	07h05 - 13h00	07h05 - 13h00	07h05 - 13h30	07h05 - 13h30

WINTER SCHOOL TIMES:

If the first school day attached to a long weekend is not a Monday:

Gr 1 & 2 : 08:00- 13h00

Gr 3 & 4: 08:00 - 13h30

After a public holiday - not attached to a weekend:

NORMAL SCHOOL TIMES

Gr 1 & 2 - 07:05 to 13:00 / Gr 3 & 4 - 07:05 to 13:30