



UNION PREPARATORY SCHOOL

2026

Dear Grade 4 Parents

In order for your child to start the year with all the necessary stationery requirements, we supply you with this list. On the first day all the stationery needs to be at school. We will send home the books and stationery that will need to be stored at home.

In Grade 4 each subject is allocated a colour in which the book needs to be covered along with plastic.

NO FRONT COVERS WILL BE GIVEN.

Example of how the books need to be labelled:



Susie Peters
Grade 4 _____
English Home Language Book 1

YOU ARE REQUIRED TO PROVIDE YOUR CHILD/CHILDREN WITH THE FOLLOWING:

<u>BOOKS</u>		
Maths:	2 x Hard cover Quad and Margin Books 192 page	BLUE
English:	3 x Hard Cover Feint and Margin Books 96 page	RED
Afrikaans	3 x Hard Cover Feint and Margin Books 96 page	GREEN
Social Sciences	2 x Hard Cover Feint and Margin Books 96 page	YELLOW
Natural Science and Technology	1 x Hard Cover Feint and Margin Books 96 page	PURPLE
Life Skills	1 x Hard Cover Feint and Margin Books 96 page	ORANGE
X9 20-page Flip Files / 6x Assessment Files / 1x Singing File / 1x Legend File / 1x Afr DBE		
<u>STATIONERY</u>		
4 Large Pritt (40g)	1 per term	1 Artline 70 marker
2 boxes pencil crayons		2 erasers
2 Whiteboard markers	Black or Blue	2x 30cm Ruler
2 Highlighters		20 HB pencils
1 Ream of white paper		Staedtler
2 Sharpeners		
<u>OTHER</u>		
1 Pencil Bag		NO Space cases
2 Big boxes of tissues		

Dictionaries: SA Oxford **SCHOOL ENGLISH** dictionary (**NO POCKET SIZE or PRIMARY**)

Recommendations: Afrikaans Handbook and Study guide / English Handbook and Study guide

This book is a good investment and can be used up to and including Matric.

ALL ITEMS MUST BE CLEARLY AND PERMANENTLY MARKED!

PLEASE RE-CHECK EVERY NEW TERM THAT PUPIL STILL HAS ALL NEEDED STATIONERY.

Use of readers and text books

If your child has misplaced a reading book/text book, he / she will not be issued with another one for homework purposes until the misplaced book has been returned. He / she will be able to practice the reading / homework lesson in class.

* An additional fee of R250 per book will be charged if a class reader book / text book is not returned, damaged or lost. (P.T.O.).

Yours sincerely

UPS

LOST BOOK / READER POLICY.

Dear UPS parents

We need your co-operation regarding the preservation of our class reading and text books which go home for learners to practise reading. We have noticed that many children are unable to bring them back to school, because they have been misplaced at home.

This is a more serious problem than it seems, as such a book is part of a series, to be used by a number of children in a group. We have bought a reading series for approximately R360 000 and already some of those books are missing.

Unfortunately we cannot allow unnecessary wastage of school funds and resources and will have to recoup such losses at R250 per book. If this refund is not made voluntarily, we shall have to add it to other fees due to the school.

If a trend is noticed whereby a child loses more than one book in the course of a year, we shall not permit him or her to take further class readers home. Such a learner will only be permitted to use class readers at school.

Will you please have a good look at home for any class readers or leesboekies and return them to school?

We trust that we can depend on your co-operation in this regard.

Kind regards

Mr Hulleman
Principal

**UNION PREPARATORY SCHOOL
STANDARD BANK
UHS CLEARING ACCOUNT
Acc No: 082528330
Branch code: 050116
Or email: uhsdebtors@unionschools.co.za
Please use child's name / Account No as reference**