



## UNION PREPARATORY SCHOOL

December 2023

Dear Grade 4 Parents

In order for your child to start the year with all the necessary stationery requirements, we supply you with this list. These are essentials and all pupils must have the items mentioned on this list on their first day of school.

### **YOU ARE REQUIRED TO PROVIDE YOUR CHILD/CHILDREN WITH THE FOLLOWING:**

#### **Grade 4: PLEASE DO NOT COVER BOOKS**

<b><u>BOOKS &amp; FILES:</u></b>	<b><u>STATIONERY:</u></b>
8 Flip files (20 pages)	4 large Pritt (40g) (1 per term)
5 x Quad and Margin books (Mathematics)	2 box pencil crayons (10 is enough)
12 x Irish Margin books (Term 1 and 2)	4 White board marker
12 x Feint and Margin (Term 3 and 4)	2 highlighters
<b>PLEASE NO JOTTER AND NO NATURE STUDY BOOKS</b>	1x Ream of White Paper
<b><u>OTHER:</u></b>	1 sharpener per term
1 x Pencil bag ( <u>NO space case</u> )	1 Black Artline 70 marker
2 big boxes tissues	2 erasers
old shirt / apron for Art	2 x 30cm rulers
1 empty ice cream container (2 l)	8 HB pencils Staedtler HB
	1 Pacers with extra lead. (Mathematics)

**Dictionaries:** English: Suggestion: SA Oxford **School** Dictionary (no pocket size or primary)

### **ALL ITEMS MUST BE CLEARLY AND PERMANENTLY MARKED!**

**PLEASE RE-CHECK EVERY NEW TERM THAT LEARNER STILL HAS ALL NEEDED STATIONERY.**

### **Use of readers and textbooks**

If your child has misplaced a reading book/ textbooks, he / she will not be issued with another one for homework purposes until the misplaced book has been returned or paid for. He/she will be able to practice the reading lesson in class. He/she will need to pay for a copy of the homework page from the textbook.

\* An additional fee of R200 per book will be charged if a class reader or textbook is not returned or lost.

Yours sincerely

**UPS**

Dear UPS parents

We need your co-operation regarding the preservation of our class reading and text books which go home for learners to practise reading. We have noticed that many children are unable to bring them back to school, because they have been misplaced at home.

This is a more serious problem than it seems, as such a book is part of a series, to be used by a number of children in a group. We have bought a reading series for approximately R360 000 and already some of those books are missing.

Unfortunately we cannot allow unnecessary wastage of school funds and resources and will have to recoup such losses at R200 per book. If this refund is not made voluntarily, we shall have to add it to other fees due to the school.

If a trend is noticed whereby a child loses more than one book in the course of a year, we shall not permit him or her to take further class readers home. Such a learner will only be permitted to use class readers at school.

**Will you please have a good look at home for any class readers or leesboekies and return them to school?**

We trust that we can depend on your co-operation in this regard.

Kind regards

Mr Hulleman  
Principal

**UNION PREPARATORY SCHOOL  
STANDARD BANK  
UHS CLEARING ACCOUNT  
Acc No: 082528330  
Branch code: 050116  
Or email: [uhsdebtors@unionschools.co.za](mailto:uhsdebtors@unionschools.co.za)  
Please use child's name / Account No as reference**